



OFFICE OF  
**ASSESSOR-COUNTY CLERK-  
RECORDER & ELECTIONS**  
COUNTY OF SAN MATEO

**MARK CHURCH**  
ASSESSOR-COUNTY CLERK-  
RECORDER & CHIEF ELECTIONS OFFICER

February 14, 2023

Dear Property Owner,

It has come to our attention that a property you own may have been damaged or destroyed in the Winter Storms of 2022/23 and might qualify for property tax relief under Revenue and Taxation Code Section 170. By filling out and returning the calamity application enclosed, you will provide us with the information we need to determine if a calamity adjustment to your property's assessed value is justified.

A calamity reassessment affects you in two distinct ways:

- Your assessed value will be adjusted to reflect the percentage of damage that the property has suffered. You will be notified of the changes by the Assessor's Office who will mail you a "Notice of Supplemental Assessment". Some of the numbers on that letter will be negative, which is the amount the assessed values are being reduced. This notice is NOT a tax bill or credit, it is simply our notification to you of the value changes. After that notice is mailed to you, the Assessor's Office will send the changes to the Auditor/Tax Collector's Office for computation of a supplemental credit. **Please note, you must still pay your annual bill (unless you apply for & qualify for a deferral).** The calamity changes will create a separate refund/credit. Please don't delay! The refund/credit is dependent upon how soon you file your calamity application.
- An approved calamity claim allows you to repair or rebuild the property without the work being reassessed as new construction. Property owners who choose to rebuild will retain their Proposition 13 base year value (plus indexing) for structures that were previously assessed, as long as those structures are rebuilt in a like or similar manner, regardless of the actual cost of construction. Any new square footage or extras, such as additional baths, will be added to the base year value at its full market value.

The Governor and the Federal Government have issued a Major Disaster Declaration. As the result you may be eligible for deferral of the 2<sup>nd</sup> installment of your 2022/23 property tax bill, due April 10<sup>th</sup>, 2023. A claim form for property tax deferral is also attached. If you believe you qualify, **please submit both the calamity application and deferral claim form to the Assessor's Office PRIOR to April 10, 2023.**

If your property has sustained more than 50% damage to either land or improvements, you may be eligible to transfer your Proposition 13 property tax base to a replacement property, either in San Mateo County or elsewhere in California. Please contact our office and talk to an appraiser for a review of your situation.

**Filing deadlines:**

Property tax deferral: Both a calamity application and request for deferral must be filed with the Assessor's Office **before April 10, 2023.**

Calamity only: You have up to twelve months from the date of damage to file a calamity application. However, the earlier you submit your application the sooner we can offer you adjustments.

**Calamity Application:**

Please include any information you have (pictures are great!) that will allow our appraisers to process your claim as quickly as possible.

You can submit the calamity application now, even if you do not have all of the information requested. Information like repair estimates can be forwarded to us at a later time.

**Mailing Address:**

If you will be displaced from your home for a significant length of time, consider changing your mailing address (form attached). Both the Assessor's Office and the Tax Collector's Office will be sending you information about changes in assessed values and tax bills/credits.

Address changes remain in effect until a new address change request is submitted. So, when you are able to move back into your repaired home, don't forget to re-update your mailing address.

You can submit your application(s) and associated paperwork to the Assessor's Office in person, by mail, or email. Our email address is [assessor@smcacre.org](mailto:assessor@smcacre.org) and our physical/ mailing address is 555 County Center, 1<sup>st</sup> floor, Redwood City, CA 94063. Our office is open Monday through Friday from 8 a.m. to 5 p.m. and our staff is here to assist you.

Please do not hesitate to contact our office at [assessor@smcacre.org](mailto:assessor@smcacre.org) or 650.599.1227 for more information

Sincerely,



Mark Church

**COUNTY OF SAN MATEO**  
**DEPARTMENT OF ASSESSOR-COUNTY CLERK RECORDER**  
**Calamity Relief Requirements**

To be eligible for calamity relief pursuant to Section 170 of the Revenue and Taxation Code:

1. The application must be made by the person who, on January 1, was the owner of the taxable property which suffered damage, or by a person who acquired the property after January 1 and is responsible for the taxes for the next fiscal year commencing July 1.
2. You must have suffered at least **\$10,000** damage to **taxable property**. This amount is measured by the current market value of the destroyed or damaged property, not necessarily replacement cost.

**Taxable Property includes:**

Land (land contour change due to flooding)

Structure - buildings, awnings, wells

Trees (where the trees are separately assessed)

Personal Property - boats, airplanes, business property (such as desks, shelves, computers, farm equipment)

Mobile Home subject to local property tax

**Non-Taxable Property *not eligible* for calamity relief includes:**

Licensed vehicles (cars, trucks, boat trailers, etc.)

Household personal property

Licensed Mobile Home

Crops

Business Inventory

Livestock used to produce food or fiber

3. The damage must have occurred by misfortune or calamity, without fault of the owner. (Demolition does not qualify.)
4. A completed calamity relief application must be filed with the Assessor within 12 months of the date of the misfortune-or calamity.

It is preferable, however, that the application be filed with the Assessor within 60 days of the date of the calamity or misfortune in order to allow adequate time for analysis and processing. If you are unsure of the amount of damage but believe it will exceed \$10,000, the application should still be filed with the Assessor.

If your application is granted (the damage is found to be \$10,000 of taxable property or greater), the relief will be prorated based on the ratio of the current market value of the property to the current taxable (Proposition 13) value of the property. The value is then adjusted for the balance of the remaining fiscal year.

Once the property is repaired and rebuilt, the property value will be readjusted to the level that existed prior to the damage if the improvements are repaired or rebuilt in a like or similar manner. If additional living space is added or other significant improvements are made in addition to the repair, those improvements will be assessed at current market value.

**Property Tax Deferral**

Section 194.1 of the California Revenue and Taxation Code reads, in part:

(a) Any owner of eligible property who files on or before the next property tax installment payment date, a claim for reassessment pursuant to Section 170, or whose property is otherwise reassessed pursuant to Section 170, may apply to the county assessor to defer payment of that installment of property taxes on the regular secured roll for the current fiscal year which are due no later than that date which immediately follows the disaster which resulted in substantial disaster damage. If a timely claim for deferral is filed, the payment shall be deferred without penalty or interest until the assessor has reassessed the property and a corrected bill prepared pursuant to Section 170 has been sent to the property owner. Taxes deferred pursuant to this section are due 30 days after receipt by the owner of the corrected tax bill and if unpaid thereafter are delinquent as provided in Section 2610.5 and shall be subject to the penalty provided by law.

(c) This section does not apply to property taxes paid through impound accounts.

**COUNTY OF SAN MATEO**  
**DEPARTMENT OF ASSESSOR-COUNTY CLERK RECORDER**

**Property Tax Deferral Claim Form**  
**Governor Declared Emergency**  
**Winter Storms 2022-23**

If your property was damaged or destroyed in the Winter Storms of 2022-23 (beginning December 27, 2022), you may be eligible to defer the April 10<sup>th</sup> installment of your property tax payments.

To qualify you must meet the following conditions:

- This claim form must be submitted along with a calamity application prior to April 10, 2023
- You do NOT have an impound account (where your mortgage company pays the property tax bills based on amounts they collect from you monthly)
- Your calamity application is approved
- And one of the following applies: (Check one)
  - The property is my primary residence and has at least \$10,000 in damage
  - The property is non my primary residence but has suffered damage of at least 20% of its fair market value due to calamity or misfortune

Address of Property: \_\_\_\_\_ APN: \_\_\_\_\_

Your name and email address: \_\_\_\_\_

I am requesting property tax deferral of the next installment of property taxes, due April 10<sup>th</sup>, 2023, pursuant to Section 194.1 of the California Revenue and Taxation Code.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If approved for property tax deferral, your April 10<sup>th</sup> tax payment will not be due until after the Assessor's Office processes your calamity application, creates the "negative supplemental" assessment, and the Tax Collector's Office mails you a letter. That letter will inform you of the new amount you need to pay and when the payment is due (generally 30 days from the date of the letter).

If you file a request for property tax deferral and your claim is denied you must pay the 2<sup>nd</sup> installment by April 10<sup>th</sup> 2023 or within 30 days of the date of mailing of your notification of denial (whichever is later).

If, following reassessment pursuant to subdivision (a), the assessor determines that an owner who applied and was granted a deferral of property taxes did not file the claim in good faith, the owner shall be assessed a delinquency penalty for the nonpayment of the deferred taxes.



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**MARK CHURCH**  
 ASSESSOR-COUNTY CLERK-  
 RECORDER & CHIEF ELECTIONS OFFICER

Dear San Mateo County Resident,

It has come to our attention that you have recently sustained damages to your property due to a major calamity such as fire, earthquake, or flooding. We would like to express our concern and inform you of a program that allows property tax relief to owners who have been affected. The Disaster Relief program entitles a property owner to seek a reduction in their property taxes when there has been damages caused by a calamity or misfortune. **To be eligible for this relief, the following criteria has to be met:**

- The property damage must be shown to be \$10,000 or more (market value)
- The calamity must have occurred suddenly, without fault of the owner
- The application must be submitted within 12 months of the event

To apply for this relief, please complete and return the attached application either in person, by fax, e-mail or mail. Please note that qualifying tax relief is given regardless of any insurance compensation.

The following is an example of the tax savings computed with the minimum allowable (\$10,000) damage, which occurred in January, for ½ year tax relief. *Please note that personal effects, household furnishings and business inventories are not assessable property.*

EXAMPLE (for a 6 month period)	Land	Improvement	Assessable Personal Property	Total	
Assessed value (last tax bill)	\$125,000	\$75,000	\$20,000	\$220,000	
Market Value before loss	\$438,000	\$262,000	\$20,000	\$720,000	
<b>Tax relief calculations assuming \$10,000 damage to improvements:</b>					
<u>\$10,000</u>					
\$262,000	= 3.82%	X	\$75,000	X	
			1.15%	X	
			50%	= \$16.47	
<u>Damage Loss</u>		Assessable	Tax	½ Year	Tax
Improvement Value before loss	= % loss	X	Imp. Value	X	Rate
				X	Relief
					= Dollars

**COUNTY OF SAN MATEO  
APPLICATION FOR REASSESSMENT OF DAMAGED OR DESTROYED  
ASSESSABLE PROPERTY IN EXCESS OF \$10,000**

**Please return the completed application within 12 months of the calamity or misfortune.**

Owner Name: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Property Address: \_\_\_\_\_ DBA: \_\_\_\_\_ Account Number: \_\_\_\_\_

Cause of Damage: \_\_\_\_\_ Date of Damage: \_\_\_\_\_ Date Repair Began: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Preferred Method of Contact (Check one):

E-mail     By Phone     Mail

	OWNER'S ESTIMATE OF LOSS (Market Value)	OWNER'S EST. OF VALUE AFTER LOSS (Market Value)	NATURE OF DAMAGE
Land			
Improvement – Structures			
Improvement – Fixtures			
Personal Property			
Business Equipment			
Boat or Aircraft			
Totals			

Please attach documentation in the form of fire department response reports, insurance claims, contractors bids, photos, etc., which may be of assistance to our office in determining relief status and/or amount.

Documentation attached:

Documentation to be submitted later:

I hereby apply for reassessment of the property described above. The property was damaged or destroyed without my fault. I declare that I was the owner of the property, or had it in my possession and control at the time of the loss, and that I am responsible for the property taxes on it. This application, if executed outside of the State of California, must be verified by affidavit.

*I certify (or declare) under penalty of perjury under the laws of the State of California, that the foregoing and all information hereon, including any accompanying statements or documents is true, correct and complete to the best of my knowledge and belief.*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

Received Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Received by: \_\_\_\_\_



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**CHANGE OF MAILING ADDRESS**

Property assessment information and property tax bills are mailed to the current address of record on file with the County Assessor. Property owners are responsible for notifying the Assessor promptly whenever their mailing address has changed.

**Assessor Parcel Number(s):** \_\_\_\_\_

**Property Owner:** (Please Print)

\_\_\_\_\_  
 Last Name First Name Middle

**Property Location:**

\_\_\_\_\_  
 Street Address

\_\_\_\_\_  
 City State Zip

<b>New Mailing Address</b> as of _____ (Date)		
_____ Address 1 (or c/o)		
_____ City	_____ State	_____ Zip

- This property has been: Sold  Rented  Neither
- Was this your principal place of residence? Yes  No
- I/we vacated the property on (Date Moved): \_\_\_\_\_

<input type="checkbox"/> I no longer reside at the property location shown above as my principal place of residence; please remove any Homeowner's Exemption applied on my behalf for this location as of _____ (Date Moved)
<input type="checkbox"/> Other: _____

**Property Owner or Agent:** (Please Print)

\_\_\_\_\_  
 Last Name First Name Middle

\_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Email Address Daytime Phone Number